



HUMAN RESOURCES

Georgia Building Authority / State Properties Commission / Georgia State Financing & Investment Commission

Beneficiary Designation for Outstanding Wage Payment

1. Employee's designation of beneficiary to receive outstanding wages or other moneys upon the employee's death.

In the event that upon my death I have wages or other moneys due to me from the (*select agency*):

State Properties Commission Georgia State Financing & Investment Commission Georgia Building Authority

by this statement I authorize all such sums to be paid to the following individual whom I hereby designate as my beneficiary.

BENEFICIARY

Beneficiary's Name:	Beneficiary's Social Security Number:
Beneficiary's Address:	Beneficiary's Telephone Number:
Employee's Signature:	Employee's Social Security Number:
Print Employee Name:	Date:

Note: Where the above beneficiary is under a legal incapacity to receive such sum, please indicate, if known, the name and address of the duly qualified guardian of the beneficiary.

DULY QUALIFIED GUARDIAN

Guardian's Name:	Guardian's Social Security Number:
Guardian's Address:	Guardian's Telephone Number:

2. Surviving spouse or minor children to receive any outstanding wages or other moneys upon the employee's death.

In the event that upon my death I have wages or other moneys due to me from the agency I have selected, and in the absence of a designated beneficiary, by this statement I authorize all such sums to be paid to my surviving spouse. Additionally, in the absence of a surviving spouse, I authorize all such sums to be paid to the duly qualified guardian of my surviving minor child or children.

Employee's Signature:	Social Security Number:
Address:	Telephone Number:
Spouse's Name:	Spouse's Social Security Number:
Spouse's Address:	Spouse's Telephone Number:
Name(s) of Minor Children:	Social Security Number(s):
Address:	Telephone Number:
Name of Duly Qualified Guardian:	Social Security Number:
Address:	Telephone Number:

Note: It is the responsibility of the employee to furnish and keep this information current.